

### Nottingham Forest Women FC COVID-19 Risk Assessment

<b>Activities covered by this assessment:</b>	COVID-19: NOTTINGHAM FOREST WOMEN FC
<b>Site Address/Location:</b>	Eastwood CFC

#### Key to Completing Risk Assessment

<b>L =</b>	<b>Likelihood</b>	<b>Frequent = 5</b>	<b>Probable = 4</b>	<b>Occasional = 3</b>	<b>Improbable = 2</b>	<b>Remote = 1</b>	<b>Residual Risk</b> is the level of risk remaining after suitable & sufficient control measures are introduced.
<b>S =</b>	<b>Severity</b>	<b>Catastrophic = 5</b>	<b>Major = 4</b>	<b>Reportable = 3</b>	<b>Serious = 2</b>	<b>Minor = 1</b>	
<b>DR =</b>	<b>Degree of Risk</b>	<b>(L) Likelihood x (S) Severity</b>					
<b>RED (15 or more)</b>		major or extreme/catastrophic risks					
<b>YELLOW (8-14)</b>		moderate or major risks					
<b>GREEN (7 or less)</b>		minor or insignificant risks					

Significant Hazard(s)	Person(s) at Risk	Risk			Risk Control Measures	Risk Manager	*Residual Risk		
		L	S	DR			L	S	DR
1. Failure to follow government guidelines.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Daily checks are made by the COVID-19 Officer.</li> <li>As and when updates are available, the COVID-19 Officer will communicate the information with all relevant staff.</li> <li>Any changes to delivery will be communicated to players and parents.</li> </ul>	COVID-19 Officer	1	4	4
2. Insufficient session planning.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Delivery staff carefully design sessions in advance of delivery.</li> <li>Delivery staff design sessions to comply with government guidelines.</li> </ul>	COVID-19 Officer	1	4	4

					<ul style="list-style-type: none"> <li>Pitches to be clearly marked out to comply with social distancing.</li> <li>All sessions to be delivered outdoors.</li> </ul>				
3. Lack of essential supplies.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>Appropriate PPE will be provided for delivery staff, including face masks and gloves.</li> <li>Hand sanitizer will be provided to delivery staff.</li> <li>Disinfectant, paper towels and bin liners will be provided for delivery staff.</li> <li>Guidance on how and when to wear appropriate PPE will be issued to delivery staff.</li> <li>Nottingham Forest Women FC will ensure that all supplies are provided to staff before any delivery starts.</li> </ul>	COVID-19 Officer	2	4	8
4. Increased risk of transmitting Covid-19 due to activities.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	4	5	20	<ul style="list-style-type: none"> <li>Social distancing will be maintained where possible.</li> <li>Players will be informed of the clubs protocols i.e. no spitting, no chewing gum, good hand hygiene.</li> <li>Players to bring their own drinks with their name clearly labelled to prevent sharing.</li> </ul>	COVID-19 Officer	2	5	10
5. Staff displaying symptoms of Covid-19.	<ul style="list-style-type: none"> <li>Players</li> </ul>	3	5	15	<ul style="list-style-type: none"> <li>Staff to be educated on how to recognise signs of Covid-19.</li> <li>The Government stay at home guidance must be followed if staff become unwell with any of the following: <ul style="list-style-type: none"> <li>A new continuous cough</li> <li>A high temperature</li> <li>Anosmia (loss of or change in normal sense of smell or taste)</li> </ul> </li> <li>In the event that a member of staff has displayed symptoms and therefore has to isolate, a member of staff will stand</li> </ul>	COVID-19 Officer	2	5	10

					in to deliver the session (providing there was no contact with the symptomatic member of staff).				
6. Players displaying symptoms of Covid-19 during a session.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	3	5	15	<ul style="list-style-type: none"> <li>Staff to be educated on how to recognise signs of Covid-19.</li> <li>Staff to move the players a safe distance away from other staff, players or members of the public ensuring that the players remain on site.</li> <li>Staff to contact the players emergency contact immediately and ask them to collect the player.</li> <li>In the event of an emergency, staff will call 999.</li> </ul>	COVID-19 Officer	2	5	10
7. First Aid/Physiotherapy Administering.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>Nottingham Forest Women FC to provide specific guidance on how staff are to administer first aid/physiotherapy.</li> <li>Appropriate PPE and first aid supplies provided to all staff.</li> <li>Staff are to ensure that their first aid supplies are replenished when items are used.</li> <li>Any staff required to administer First Aid/Physiotherapy must wear PPE at all times.</li> </ul>	COVID-19 Officer	2	4	8
8. Lack of staff understanding of procedures.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>Nottingham Forest Women FC will educate all staff prior to the start of contact with players on all protocols for mitigating the risk of infection.</li> </ul>	COVID-19 Officer	1	4	4
9. Lack of player/parent understanding of procedures.	<ul style="list-style-type: none"> <li>Staff</li> <li>Players</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>COVID-19 Officer will inform all players and parents of the protocols for mitigating the risk of infection prior to returning to training and matches.</li> </ul>	COVID-19 Officer	1	4	4
10. Drop off/pick up arrangements.	<ul style="list-style-type: none"> <li>Players</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Junior staff to encourage players to travel with a member of their household or bubble.</li> </ul>	COVID-19 Officer	1	4	4

					<ul style="list-style-type: none"> <li>• Social distancing to be encouraged when traveling to and from training/matches.</li> <li>• Social distancing to be encouraged when walking to and from the pitch.</li> <li>• Face masks to be encouraged at all times apart from during training and matches.</li> </ul>				
11. Changing/Showers	<ul style="list-style-type: none"> <li>• Players</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>• Players to arrive at training and matches already in their kit.</li> <li>• Changing facilities and showers will not be available.</li> </ul>	COVID-19 Officer	1	4	4
12. Group Numbers	<ul style="list-style-type: none"> <li>• Staff</li> <li>• Players</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>• Group numbers will be limited in line with FA guidelines.</li> </ul>	COVID-19 Officer	1	4	4
13. Equipment Management	<ul style="list-style-type: none"> <li>• Staff</li> <li>• Players</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>• Staff to disinfect all equipment before and after use.</li> <li>• Staff to limit equipment being handled by players.</li> <li>• Staff to limit equipment being shared between players.</li> <li>• Disinfectant and paper towels to be provided to staff.</li> </ul>	COVID-19 Officer	1	4	4

<b>Risk Assessment Conducted By:</b>	Steven Gray	<b>Job Title:</b>	COVID-19 Officer / Senior Administrator
<b>Date Risk Assessment Completed:</b>	8th August 2020	<b>Date for Review:</b>	8th September 2020